

Job Description
GLOBAL MONITORING AND DEVELOPMENT OFFICER

Salary: 36K - 40K€
Reporting to: Executive Director

Overview

The Global Monitoring and Development Officer will be responsible for implementing a new initiative in world football that creates a global anti-discrimination observer scheme. He/ she will plan, implement and deliver activities that are in accordance with the scheme to develop partnerships, training programmes, identify issues of discrimination, recruit observers and liaise with football governing bodies.

The post holder will be expected to have a good knowledge of anti-discrimination issues in society, understand social change initiatives, be a good project manager, and be able to act as an advocate for the Fare network.

Objectives

- To be part of a team responsible for the implementation and delivery of Fare activities, work with partners at a grassroots, international NGOs and the professional football sector
- To take the lead in implementing the Fare Observer programme, up to and including the FIFA 2018 World Cup, which aims to develop and implement a global scheme to provide third-party expertise inside stadiums and to ensure issues are effectively dealt with as they arise at international matches directly regulated by FIFA
- To develop and manage risk assessment procedures for matches to be observed, plan accurate and timely reporting, undertake liaison with FIFA relating to cases

Specific responsibilities

1. To develop a three year project planning strategy plan to ensure the aims, objectives and outcomes of the project are met
2. To manage the Fare reporting mechanism for incidents in professional football at international level
3. To contribute to the development of new strategic and policy development initiatives in the field of anti-discrimination, social inclusion and football
4. To manage the recruitment and training of a pool of volunteers to work as match day observers at international matches
5. To conduct consultations and attend meetings with expert partners at confederation level to run development projects aimed at increasing understanding of the issues of discrimination, developing advocacy and running educational initiatives
6. To lead on the development of a handbook on the most commonly used discriminatory symbols, a guide to observing and materials to standardise reporting methods
7. To develop a monitoring and evaluation strategy and to ensure that all monitoring data is captured and collated appropriately and to contribute to review and evaluation reports, and publications, as required
8. To be responsible for putting together development and training programmes for each confederation region

9. To contribute to maintaining good relationships with all partners within the Fare stakeholder framework and prompt sharing of examples of ideas, good practice and solutions based activities
10. To ensure that Fare complies with all conditions of funding with respect to the project and initiatives managed by the post
11. To undertake all organisational, administration and planning of duties associated with the project as may be necessary
12. To contribute to briefings, reports, publications and other materials, by managing information and operational processes, alongside other team members.
13. To lead on the development and management of Fare events during the action weeks, conferences and other activities
14. Other appropriate activities as required

Please note:

- The work of the Global Monitoring and Development Officer will require international travel and some evening and weekend working
- The post-holder will be offered an initial two year contract